

## Door Script

### Staff:

- Must use the centre entrance only.
- All staff will be screened upon entering:
  - This includes screening questions, cleaning of hands and cell phones and temperature checks.
  - If they have symptoms of respiratory illness cough, fever, runny nose, generally feeling unwell, they are to stay away from work and contact Occupational Health. If they only have a runny nose and no other symptoms, staff are able to work and monitor for other symptoms.
  - If they have had **any** symptoms of Gastrointestinal Illness, diarrhea or vomiting in the past 24 hours they are not to come to work until they are 24 hours symptoms free (Food Services staff must be 48 hours symptoms free).
- If staff have travelled outside of Canada or Nova Scotia.
  - **Outside Canada**- Employee is unable to work for 14 days. Contact Occupational Health.
  - **Outside of Nova Scotia**-With respiratory symptoms, employee cannot work. Call 811 for further screening and call Occupational Health.
  - If they have not travelled outside of Canada or Nova Scotia and have no symptoms, the employee can work but must contact Occupational Health if symptoms develop.
- On-duty staff leaving the building and returning need to repeat washing their hands with alcohol rub and must clean their cell phone with a spray bottle and rag. Re-entrance through the centre doors only.

### Residents/ Tenants:

- This includes screening questions, cleaning of hands and cell phones and temperature checks.
- All residents must remain on their units.
- No visiting between residents and tenants in the Manor.
- Visiting Manor tenants is restricted only to care givers providing care to tenants. They cannot visit other tenants.
- All tenant visitors must be screened for symptoms as above and complete handwashing with alcohol hand wash and must clean phone as above.
- All palliative resident visitors must be met at the door by unit-staff and provided with Personal Protective Equipment. All Personal Protective Equipment must be discarded after the visit is complete.
- Items can be left at the entrance, they will be wiped down and a runner will deliver to the resident or tenant.

### Contractors:

- Must use the centre entrance only.
- All contractors will be screened upon entering
  - This includes screening questions, cleaning of hands and cell phones and temperature checks.
  - If they have symptoms of respiratory illness, cough, fever, runny nose, generally feeling unwell they are to stay away from this site.
  - If they have had **any** symptoms of gastrointestinal illness, diarrhea or vomiting in the past 24 hours they are not to come to this site until they are 24 hours symptom free.
  - If they have not travelled outside of Canada or Nova Scotia and have no symptoms, the employee can work.